



the
circle

First Nations Entrepreneur Hub

Exhibitor Terms & Conditions

2026 First Nations Business Showcase

4 November 2026

National Wine Centre

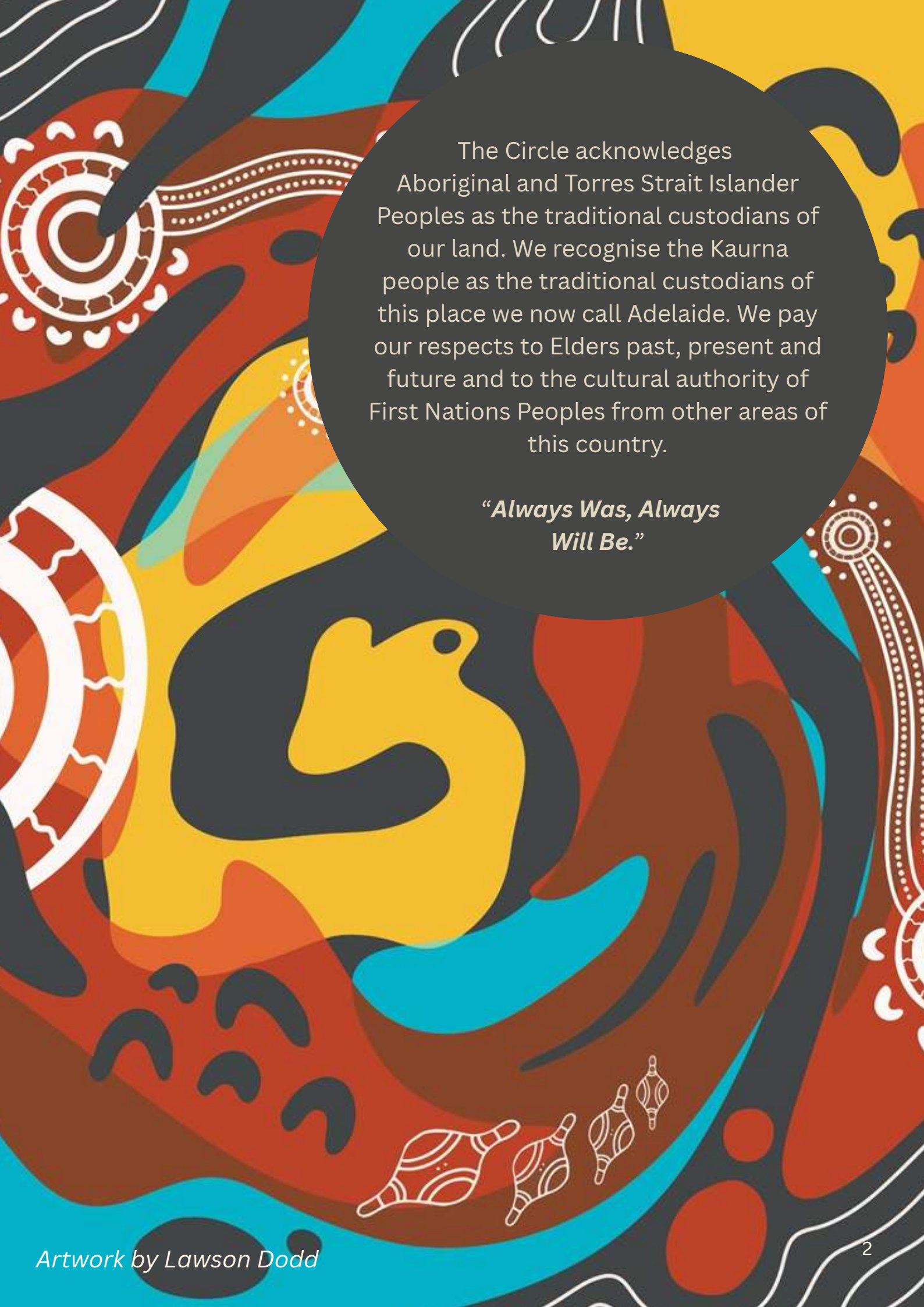


Australian Government
National Indigenous
Australians Agency

Funded by the National Indigenous Australians Agency
in partnership with the South Australian Government



Government of
South Australia



The Circle acknowledges
Aboriginal and Torres Strait Islander
Peoples as the traditional custodians of
our land. We recognise the Kaurna
people as the traditional custodians of
this place we now call Adelaide. We pay
our respects to Elders past, present and
future and to the cultural authority of
First Nations Peoples from other areas of
this country.

***“Always Was, Always
Will Be.”***



TERMS & CONDITIONS

1. Submission of an Expression of Interest (EOI) does not guarantee a place at the Showcase. The Circle reserves the right to accept, decline or limit Exhibitor applications at its discretion.
2. The Circle will provide a single booth per Exhibitor (even where the Exhibitor has multiple businesses) due to limited booth availability. The Exhibitor understands that
 - a. the service booth size is 2 metres wide by 1 metre deep, and
 - b. the marketplace stall size is 3 metres wide and 1 metre deep.
3. Exhibitors must comply with all venue, health and safety, security and event management requirements as directed by The Circle and the venue.
4. Standard booth inclusions:
 - a. two (2) Exhibitor tickets
 - b. two (2) boxed lunches per booth/stall
 - c. access to free venue wi-fi.
5. Service booth (2x1m) inclusions:
 - a. one (1) round table (café/bar)
 - b. two (2) chairs (café/bar)
 - c. Fascia signage.
6. Marketplace stall (3x1m) inclusions:
 - a. one (1) trestle table (approx. 1.8x0.8m)
 - b. two (2) chairs
 - c. one (1) standard black tablecloth.
7. Booth exclusions
 - a. Electricity will not be supplied to each booth. A Charging Station will be made available at the Exhibitor Hub for charging devices.
 - b. Free parking will not be provided by The Circle or the venue. Costs associated with car parking will be the responsibility of the Exhibitor.

8. No additional furniture can be brought into the event space for health and safety reasons. Exhibitors must use organiser supplied furniture.
9. Exhibitors must operate within the boundaries of their allocated booth and must not obstruct aisles, neighbouring booths or event walkways.
10. The Circle will allocate booths to Exhibitors. For emergency, health and safety reasons, no event day changes to allocated booths will be permitted.
11. Exhibitors must complete booth setup and pack-down during the times advised by The Circle. Early pack-down is not permitted unless approved by event organisers.
12. The business(es) nominated in this EOI must be the business exhibited on the day. Booths cannot be transferred, shared, sublet or assigned to another business without prior written approval from The Circle.
13. No food or beverages may be sold, distributed or sampled without prior approval from The Circle and the venue.
14. Attendance requirements
 - a. The First Nations business owner, director or authorised representative of the business must be present at and for the duration of the event.
 - b. Exhibitors who elect to withdraw after confirmation must notify The Circle as soon as practicable.
 - c. Failure to turn up to the showcase without sufficient notice or cause, may result in the Exhibitor being charged reasonable costs and/or possible disqualification from exhibiting at the following year's showcase.
15. Insurance, damage and liability
 - a. Exhibitors are responsible for ensuring they hold any insurance required for their participation, including public liability insurance where applicable.
 - b. Exhibitors are responsible for any loss or damage caused by themselves, their staff, contractors or representatives to venue property, event infrastructure or equipment.
16. Photography and marketing consent
 - a. Exhibitors acknowledge that photographs and video may be taken during the event and grant The Circle permission to use images of their booth, business representatives, products and promotional materials for future marketing and reporting purposes.
17. Event changes or cancellation
 - a. The Circle reserves the right to alter the event format, venue, date or programme, or to cancel the event if circumstances beyond its control require it.

If you have any queries regarding these Terms and Conditions, contact The Circle by email at thecircle@sa.gov.au.